

NOTICE

CHANGE IN TREE PERMIT PROCESSING PROCEDURES

In order to reduce the time for processing tree permits, effective September 15, 2005, DERM will be accepting signed and sealed site plans with tree surveys superimposed on the site plans from the following certified or licensed professionals.

- A landscape architect, architect or an engineer registered in the State of Florida, or
- A Florida Certified Arborist

The site plans with superimposed tree surveys are required to include, at a minimum, the following information for each individual tree being applied for removal/relocation:

- Tree scientific name
- Tree Diameter at Breast Height (DBH)
- Tree health analysis (for specimen size trees)
- Tree canopy diameter
- Photo depicting the entire site and a photo of each specimen-size tree

Submittals MUST BE accurate and complete, and if acceptable, will be used by DERM to process permit requests in lieu of DERM site inspections.

If DERM does not receive these documents with all of the required information, an on-site inspection shall be performed by DERM personnel as part of the permit process. This will result in significant processing time for your application.